



Doral College

2525 NW 112 Avenue, Doral, FL 33172

P: (305) 463-7210 **Web:** www.doral.edu **Help Desk:** studentaffairs@doral.edu

DORAL COLLEGE DUAL ENROLLMENT AGREEMENT 2019-2020

Program Information

Program Type: Associate in Arts, Liberal Studies*

Required Credit Hours for Completion: 60 credit hours

Credential for Satisfactory Completion: Associate in Arts Degree

**The following agreement shall apply to all students, including degree seeking, non-degree seeking, and SLS ONLY students.*

Student Information

First Name: _____ **Last Name:** _____

DOB: _____ **Affiliate High School:** _____

Address: _____ **City, State, Zip:** _____

HS Graduation Year: _____

Costs

In accordance with Florida law pertaining to high school students, Doral College does not, under any circumstances, charge its students any tuition, fees, or other costs regardless of course selection, number of credits taken, drop/withdrawal, etc.

Tuition & Fees: Doral College students are not charged any tuition or fees, regardless of course selection.

Books and other costs: Doral College students are not charged for the cost of books, other supplies, or other goods or services. Necessary books and supplies vary as per a student's course selection, and will be provided at no cost to the student.

Refund Policy: As Doral College does not charge its students tuition, fees, or other book/supply costs, refunds do not apply.

Other Considerations: The cost per credit is paid by the local school district upon execution of an Educational Services Agreement with Doral College. Students must have all course selections approved by the Office of Admissions & Student Services.

Other Information

Start of classes: Doral College offers courses during the Fall, Spring, and Summer semesters. Semester dates are clearly stated on the Academic Calendar posted on the College website.

Class Schedule: A student's course selection determines his or her class schedule, and varies by semester. Students are informed of class times and days, as applicable, at the time of registration.

Term of Enrollment*: A student shall be eligible to enroll for classes at the College as long as he or she attends a high school with which the College holds an Educational Services Agreement. Additionally, in the case where a student graduates from high school before completing the degree, he/she will be afforded the opportunity to enroll for the summer term following high school graduation in order to complete outstanding requirements. Enrollment for said courses will be covered under the Educational Services Agreement held between the College and the student's affiliated high school. No charges of any kind apply.

**SLS ONLY students will only be permitted to enroll in SLS 1101: College Success, until/unless they are admitted to degree or non-degree seeking status.*

Dropping/Withdrawing from a Course

Should a student wish to drop/withdrawal from a course, he or she may do so by contacting his or her academic advisor. The following details apply:

Dropping a course during the grace period

The first two weeks of each semester is considered the grace period. During this time, students may drop courses without penalty. Dropped courses will not appear on the student's transcript. For specific grace period dates, see the academic calendar.

Course Withdrawal

After the grace period has passed, students will be required to either remain in a course, or withdrawal by the withdrawal deadline on the academic calendar. For withdrawals, courses will appear on a student's transcript with a grade of "W".

Withdrawal Restrictions

Students should consider dropping a course only when they have no other alternative. Should a student drop three (3) or more courses within an academic year, he or she will be placed on an advising hold and will be unable to re-enroll until cleared.



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Student Rights & Responsibilities

Students have the right to file a grievance as described in the College Catalog & Student Handbook. Students have the right to choose their courses and to drop/withdraw from courses as described in the Catalog. Students have the right to communicate with their instructors and administrative staff within the academic day, or with reasonable accommodation after hours. Students with disabilities have the right to reasonable accommodations under federal, state, and local laws. Students may see the Catalog & Student Handbook (available on the College website) for more details, or contact the student affairs help desk. Each student is subject to federal, state, and local laws, and all rules and regulations of the College. Violations of published laws, rules and regulations may result in disciplinary action as described in the College Catalog & Student Handbook.

Rights & Responsibilities of the College

Doral College is dedicated to maintaining an environment which fosters student success, and to provide courses leading to attainment of an Associate in Arts degree. The College does its best to protect the rights of students, as described in the College Catalog & Student Handbook, and expects all students to act responsibly. The College is responsible for providing accommodations for students with disabilities, protecting student privacy under FERPA, and for complying with all other federal, state, and local laws and regulations. Doral College is an equal access/equal opportunity college in education and employment. Attendance at the College is a privilege, and in order to maintain the mission of offering students the opportunity to participate in a dual enrollment program, the College reserves the right to establish rules and regulations to promote this mission and protect its interests.

Student Agreements & Acknowledgements

Upon acceptance, students agree to the following conditions:

“I understand this information represents the requirements for my degree completion through Doral College as long as I am in good academic standing in accordance with the College Catalog & Student Handbook, and complete the required credit hours within the term of enrollment. I understand that this document will constitute a binding agreement upon acceptance by the institution and myself, and that it ensures my right to continuously enroll in courses with Doral College until I graduate high school or parental permission is revoked in writing, subject to satisfactory academic progress. Furthermore, I understand that I am enrolling in the College as a dual enrollment student, and that courses I take should appear both on my high school and Doral College transcripts, and should be calculated into both my high school and Doral College grade point averages (GPAs). I understand dual enrollment courses become a part of my permanent college academic transcript.

I understand that the Associate in Arts program is accredited by the Distance Education Accrediting Commission (DEAC), while the Bachelor of Science in Elementary Education with ESOL and Reading Endorsement is not accredited. DEAC is listed by the U.S. Department of Education as a recognized accrediting agency. The Distance Education Accrediting Commission is also recognized by the Council for Higher Education Accreditation (CHEA). Furthermore, I understand that Doral College participates in the state common course numbering system (SCNS), which facilitates transferability of credit among participating institutions. Transferability of credit is ultimately at the discretion of the accepting institution, and it is my responsibility to confirm whether credits will be accepted. Doral College has not made and will not make any guarantees of employment or salary upon my graduation. Doral College offers its students support in their post-graduation endeavors, including college transfer assistance, but I understand that it is my responsibility to seek out those services.

I agree to comply with the College’s rules and policies (including but not limited to those outlined in the College Catalog & Student Handbook), and understand that the College has the right to terminate this contract and my enrollment at any time for any reason, including Academic Withdrawal and Disciplinary Sanction, as outlined in those documents. I understand that Doral College reserves the right to change course structure, calendars, curriculum, and costs during the life of this publication, and that I will be notified of any changes in writing. I understand that drop and withdraw dates are stated in the Academic Calendar. Lastly, I hereby acknowledge that I have received and read the College Catalog & Student Handbook as well as this Enrollment Agreement.”

Student Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Doral College Representative: _____

Date: _____